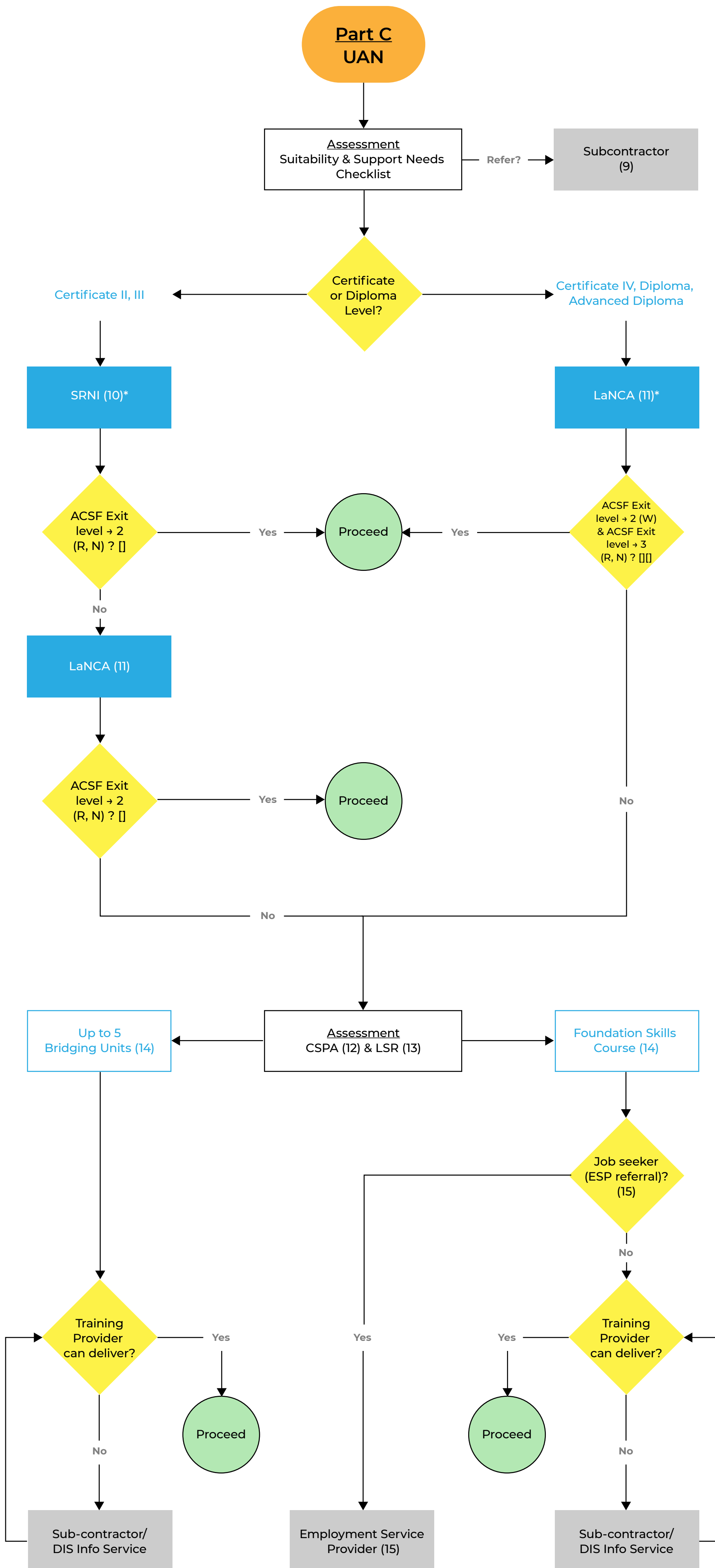


Upfront Assessment of Need

Detailed Process Map



Documents/Evidence

Suitability and Support Needs Checklist

- Training Provider may refer participant to a Learner Support Services (LSS) provider

9. LSS Service Agreement

10. Snapshot Reading and Numeracy Indicator Report (SRNI - ACER proprietary software)

11. Literacy and Numeracy Comprehensive Assessment (LaNCA - ACER proprietary software)

Australian Core Skills Framework (ACSF)

[] SRNI results - Exit Level equal to or greater than 2 for Reading and Numeracy

[][] LaNCA results - Exit Level equal to or greater than 2 for Writing, and equal to or greater than 3 for Reading and Numeracy

12. Core Skills Profile for Adults (CSPA) Interpretation Report - [online*](#) (CSPA - ACER proprietary software)

13. Learning and Support Report - [online*](#)

14. Bridging Units/Foundation Skills (FSK) qualification records

15. Employment Service Provider Referral to Training Form (for FSK) - to ESP

*DIS prescribed form